



Farmor's Sports Centre Ltd. Block Booking Application Form

Hirer's Details					
Name of Hirer/Organisation/Club					
Contact Name					
Person in charge on day of booking					
Contact Address					
Postcode					
Telephone Number					
Mobile Number					
Email Address					
Invoice Details (if different from Hirer's Details)					
Name					
Address					
Postcode					
Telephone Number					
Email Address					
Booking Details					
Start Date	End Date	Day	Start Time*	End Time	Facility/Area to Hire
Equipment Requirements					
Hire Fee (per session)					£
Hirer's Liability Insurance @ 10% of Hire Fee (per session) +					£

* Please note that all bookings begin at 5 minutes past the hour unless otherwise agreed with the Centre Manager.

+ Hirer's liability insurance must be included here unless proof of liability insurance is included with this form.

Hire Agreement

- I have read and fully understood the terms and conditions of hire, a copy of which has been retained by me. I and the organisation I represent, agree to abide by and conform to the same.
- I understand that in order for this booking to be retained this form must be completed and returned at least 28 days before the first booking; that an invoice will be sent on return of this form and that payment must be received within 14 days of receipt of invoice. Cheques to be made payable to 'Farmor's Sports Centre Ltd.' Full payment must be made before the hire can take place.

Print Name		Position in Organisation	
Signature		Date	

Please insure that copies of any proofs required for this booking (e.g. public liability insurance, copyright, performing rights, risk assessments, health and safety) are attached to this form. It is your responsibility to ensure that copies are kept up-to-date.

Farmor's Sports Centre Limited holds the right to amend the terms and conditions of hire without prior agreement with the hirer and any changes will be passed on to the hirer within one month of the amendment.

For staff use: Insurance copy (in date) Completed risk assessment form DBS Check (if appropriate)



Farmor's Sports Centre
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Facebook: Farmor's Sport and Fitness | **Twitter:** @Farmors_SC
Website: www.farmors-sports-centre.co.uk